

## BUSY Installation

In this section, we will discuss about the steps to install, upgrade and uninstall BUSY on a computer.

### 1. First Time Installation

To install BUSY, you need to check for certain Hardware and Software Configuration.

Minimum Hardware and Software requirements for installing BUSY are:

- PC with P-IV (or equivalent) Processor
- Operating system – Windows XP / 2000 / 2003 onwards
- RAM 512 MB
- Hard Disk Drive with 100 MB free space and above
- Screen resolution - 1024 X 768 pixels
- Display Colour Palette - High Colour (32 bit)
- CD Drive
- Floppy Disk Drive
- Printer - 80 column

When you purchase BUSY, a CD is provided in the pack. To install BUSY from that CD, perform the following steps:

- Insert CD into CD-ROM Drive.
- Double click *My Computer* folder to open the CD folder.
- Double-click the Setup file in the CD folder to start the Setup Wizard.

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If you have purchased Single User License then you can install BUSY on a single computer. Otherwise if you have purchased Multi User License then you can install BUSY on all the computers connected through Local Area Network (LAN).

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If during the installation process, you face some errors and the installation process is not completed, try running Setup.exe *from the BusyWin\Alternate directory in the CD.*

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Setup Wizard will guide you through the rest of the Installation process. This may take a few minutes and BusyWin will get successfully installed.

## 2. Upgrading BUSY

With new tax specifications coming out regularly and the valuable suggestions and feedback given by our customers, we continually innovate our product as per the latest specification and customer demand. For this purpose, we regularly bring out new versions of BUSY. You can upgrade BUSY to the latest version in two ways. These are:

- Upgrade from the CD
- Download from the website

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It is recommended to uninstall BUSY before upgradation.

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### Upgrade from CD

In case you have the CD of the new version of BUSY then you can install BUSY directly from the CD. To install BUSY from the CD, perform the following steps:

- Insert the CD in the CD-ROM Drive.
- Double-click *My Computer* folder on the Desktop to open the *CD* folder.
- Double-click the *Setup* file in the *CD* folder to start the Setup Wizard.

Setup Wizard will guide you through the installation process. In case of any problem during the installation process, you can view *the Start-Up Guide* file stored in the *CD* folder.

### Download from Website

You can download the latest version of BUSY from the website. To download, perform the following steps:

- Click the 'Products' link on the home page ([www.busy.in](http://www.busy.in)).
- Download all the 14 files on your computer.
- Run the Setup file i.e. the fourteenth file.

Setup Wizard will automatically start and guide you through the installation process.

### **3. Uninstalling BUSY**

To uninstall BUSY, perform the following steps:

- Click *Start* menu > *Settings* > *Control Panel*.
- Double-click *Add/Remove Programs* menu.
- Select 'Busy' from the options list and click the *Add/Remove* button.
- Click the *OK* button.

Use above steps to remove BUSY from your computer system.